



Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078

Ph: 011 25302253, Email: result3.exam@ipu.ac.in

EXAMINATION DIVISION (RESULT-III BRANCH)

Application for Grace marks under the “Regulation of Grace Marks”

Date

Name of Student :

Enrollment No. :

Institute Name :

Contact no. :

Email ID :

To,
The Controller of Examination,
GGSIP University,
Sector 16-C, Dwarka
New Delhi - 110078

Sir/Madam,

I hereby solemnly state that I have not been successful in the University Examinations of **BBA (G) / BBA (B&I) / BBA (CAM) / BBA (TTM) / BBA (MOM) / BCOM(H) / MBA / MBA (IB) / MBA (SEM) Programme (Please tick)** in the stipulated time of “n” years for the award of the degree and have completed the span of **N year /N+1 year /N+2 year (Please tick)**. I hereby request you to award me grace marks as per the Regulations of Grace marks of the University in the following papers:

S.No.	Semester	Paper ID	Paper Name	Highest marks obtained in all attempts (Regular/ Reappear)			Examination held	Grace mark required
				Int.	Ext.	Total		

It is also stated that after award of grace marks, I will be able to earn minimum number of credits prescribed for being eligible for the award of above degree.

Signature of Applicant

Note: List of document enclosed:-

1. Photocopies of All Semester Marksheets/Result in sequence of passing the paper/semester.
2. Format for dropping of paper for issuance of Consolidated Marksheet and Provisional Certificate

**Forwarded by Dean/Director/Principal
With Signature Seal and Date**